# Registration and Advance Voting Form for a General Meeting

#### Sitowise Group Plc's Annual General Meeting on 25 April 2023

Sitowise Group Plc's ("Company") annual general meeting 2023 ("General Meeting") will be held on Tuesday 24 April 2023 as a classic meeting in accordance with Chapter 5 Section 16 Subsection 1 of the Finnish Limited Liability Companies Act (624/2006).

On the basis of this form, a shareholder can register to the General Meeting. Also, on the basis on this form, a shareholder can vote in advance in the items of the agenda of the General Meeting. It is recommended that a shareholder, who has a personal Finnish book-entry account and who wants to participate in the General Meeting, registers for the General Meeting and votes in advance electronically at the address https://www.sitowise.com/investors/governance/general-meeting-shareholders/annual-general-meeting-2023.

Each shareholder who is registered on the record date of the General Meeting 13 April 2023 in the Company's shareholders' register held by Euroclear Finland Oy, has the right to participate in the General Meeting. A shareholder, whose shares are registered on the shareholder's personal Finnish book-entry account, is registered in the Company's shareholders' register. A shareholder who wants to participate in the General Meeting, must register to the General Meeting by filling in the required information on this form and by signing and dating this form (signatures and dates on the last page).

If a shareholder also wants to vote in advance by this form, they will have to complete the advance voting table on the last page. Voting in advance is not compulsory. Possible advance voting on the basis of this form requires that the shareholder's shares are registered on their personal Finnish book-entry account. The number of possible advance votes is confirmed on the Finnish record date of the General Meeting based on the holding in the book-entry account.

I/we understand that if I/we give this form as a representative of an entity (incl. estate), the legal representative of the entity or a person authorised by the entity must provide necessary documents to prove the right to represent the entity (e.g. trade register extract or board resolution). Documents are requested to be attached to this form. If the documents are not submitted during the registration and advance voting period or they are otherwise incomplete, the shares of the entity will not be included as shares represented at the General Meeting. In this case, also any possible advance votes might not be counted as cast votes in the General Meeting.

The completed and signed form shall be delivered primarily as an attachment in connection with the registration and possible advance voting, or alternatively by e-mail to agm@innovatics.fi. Documents must be received at the latest by 20 April 2023 at 10:00 a.m. (EEST).

The personal information provided on this form is used to identify a shareholder through a comparison to information in the book-entry system, as well as to confirm shareholdings on the record date of the General Meeting. This personal information will be stored in Innovatics Ltd's database for General Meetings for the Company's use, and information will not be used for any other purposes or for any other General Meetings.

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## Information required for the registration

Shareholder's name
Date of birth or business ID (Y-tunnus)
Address
Postal code and town/city
Country
Phone number
E-mail

I/We want to participate the General Meeting at the General Meeting venue at at Dipoli, at Otakaari 24, 02150 Espoo, Finland.

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#### Voting in advance using this form

At the General Meeting, the advance votes are given in each of the items of the agenda of the General Meeting as indicated with a cross (X) below.

- The option "Yes" or "In favour" means that the shareholder is in favour of approving the proposal.
- The option "No" or "Against" means that the shareholder objects to the acceptance of the proposal. By voting in advance it is not possible to submit a counter-proposal to the meeting or demand a voting.
- "Abstain from voting" means giving an empty vote and that shares are considered to be represented in the General Meeting, although the shares are not considered voting in favour or against anything. This is meaningful, for example, in resolutions requiring qualified majority, as in qualified majority items all shares represented at the General Meeting are taken into account and abstentions thus have the same effect as votes Against/No. Therefore, abstaining from voting affects the voting result. Shareholders should be aware of this, especially if giving a vote against is not their intention. If not otherwise communicated, the given advance votes are presumed to concern all the shares that the shareholder holds.

The shareholder's shares are not taken into consideration in an item in question, not considered as shares represented at the General Meeting and not counted as cast votes with regard to the item in question if

- no votes have been indicated.
- there are more than one vote on the same item.
- other text or markings other than a cross (X) have been used to indicate a vote.

In a situation where a shareholder has voted in advance more than once or via more than one voting channel, for example, both electronically and by using this form, the votes given most recently will prevail.

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## **General Meeting agenda items**

Agenda items set out below cover proposals of the Board of Directors of the Company to the General Meeting in accordance with the notice to the General Meeting.

In

			favour/ Yes	Against/ No	Abstain from voting
7.	Adoption of the financial statements 2022				
8.	Resolution on the use of the profit shown on the balance sheet and the payment of dividend				
9.	Resolution on the discharge of the members of the Board of Directors and the CEO from liability				
10.	Adoption of the remuneration report for governing bodies				
11.	Adoption of the remuneration policy of governing bodies				
12.	Resolution on the remuneration of the members of the Board of Directors				
13.	Resolution on the number of members of the Board of Directors				
14.	Election of the members of the Board of Directors				
15.	Resolution on the remuneration of the auditor				
16.	Election of auditor				
17.	Amendment of the Articles of Association				
18.	Establishment of Shareholders' Nomination Board and remuneration				
19.	Authorising the Board of Directors to decide on the repurchase of the Company's own shares				
20.	Authorising the Board of Directors to decide on the issuance of shares and the issuance of options and other special rights entitling to shares				
Signatur	res and date				
Place and date					
Signature					
Name ir	n block letters				
Signatu	re				
Name in block letters					